



VENUE

The Cairns Convention Centre
Sheridan St & Wharf St, Cairns City QLD 4870

- **Registration:** Ground level. (Opens Wednesday 4th at 1500)
- **Exhibition Area:** Halls C & D
- **Plenary Sessions:** Hall A
- **Thursday networking drinks:** Outside Terrace: Cairns Convention Centre – all trade to attend.
- **Friday Welcome Function:** Exhibition Area: Halls C & D – all trade to attend.
- **Catering:** All Catering for the Trainee Symposium, ICU Update and the ASM will be held in the Exhibition Area, Halls C & D

ACCOMMODATION

The College has appointed Ozaccom to manage the accommodation for the ASM.
Please [click here](#) for accommodation options. Please book your accommodation as soon as possible as there is a large Ironman in Cairns on the same weekend and the majority of our delegates will be attending from interstate.

GENERAL INFORMATION

Conference Wifi

Wifi will be provided by the college for all sponsors, exhibitors and delegates. This will be suitable for checking emails, contacting etc. We ask that it is not used for streaming or downloading large files. The password will be in the ASM Handbook

Delegate Interaction.

We are very aware of the challenge's companies have interacting with delegates at events. This year we will be holding a raffle style initiative within trade. Prizes will be drawn each day, to enter delegates must visit stands or network with Trade Representatives to complete an entry. Trade are encouraged to network outside their stands to promote this initiative, asking them to fill in their details to win one of 3 prizes. A delegate can enter as many times as they like. Full details on this will be provided to staff on their stand.

Equipment Buying

We have asked all delegates to indicate if they are involved in equipment purchasing within their hospitals. These people will be easily identified by their **RED** lanyard.

Delegate List

Sponsors will receive the delegate list two weeks prior to the event

Exhibitors only will receive the delegate list one week prior to the event.

The delegate list will contain Names, Organisations, State and email address of those who have elected to have their information included. This will not reflect delegate numbers.

Registrations

All Company Registrations will be in one envelope under company name unless you have registered as a delegate. Please visit the registration desk on arrival.

EXHIBITION MANUAL & FURNITURE



NQ Exhibitions appointed exhibition company. They will be in contact shortly to provide you with further information on furniture, booth, fascia signage.

Custom Booth plans MUST be approved by the Cairns Convention Centre and CICM. If you are building a custom stand, please notify me immediately. If you need assistance with a custom build, please contact NQ Exhibition

EXHIBITION OPENING HOURS

Thursday 6 th June	10:00 – 17:00
Friday 7 th June	10:00 – 20:00
Saturday 8 th June	10:00 – 16:30

EXHIBITION MOVE IN/OUT SCHEDULE

BUILD & EXHIBITOR TIMES		
BUILD DATE & TIME	Wednesday 5th June	0600 - 1500
CUSTOM BUILD DATE & TIME	Wednesday 5th June	0900 - 1500
EXHIBITOR BUMPIN DATE & TIME	Wednesday 5th June	1500 onwards
EXHIBITOR BUMPOUT DATE & TIME	Saturday 8th June	1600 - 1730
DISMANTLE DATE & TIME	Saturday 8th June	1730 - 0030

*Please note: timings may vary; however, this should occur Sponsors/Exhibitors will be notified. **Please bring high Vis vests for move and out times.***

CONTACTS

CICM

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Cairns Convention Centre

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